



State of Nevada  
Office of the Attorney General

**TRAINING FOR BOARD AND COMMISSION MEMBERS,  
EXECUTIVE DIRECTORS, AND ADMINISTRATORS**

***CARSON CITY***

**Nevada Legislative Counsel Bureau**

401 S. Carson Street  
Room No. 4100  
Carson City, NV 89701-4747

***LAS VEGAS***

(by Video-Conference)

**Grant Sawyer Office Building**

555 E. Washington Ave.  
Room No. 4401  
Las Vegas, NV 89101-1072

**TUESDAY, OCTOBER 30, 2012**

***9:00 a.m. to 12:00 p.m. and 1:30 p.m. to 4:30 p.m.***

**TOPICS**

PUBLIC RECORDS (9 A.M.)

DRAFTING PUBLIC RECORDS POLICIES AND PUBLIC RECORDS MANAGEMENT (10 A.M.)

OPEN MEETING LAW (11 A.M.)

ADMINISTRATIVE RULE MAKING (1:30 P.M.)

ADMINISTRATIVE HEARINGS AND PROCEDURES (2:30 P.M.)

ETHICS IN GOVERNMENT/ABSTENTION (3:30 P.M.)

Please RSVP to Heather Cooney by e-mail to [HCooney@ag.nv.gov](mailto:HCooney@ag.nv.gov) or  
phone to 775-684-1202, before 10/24/2012

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